

Order Form

<p>The following archived checklists are available for purchase by school districts. These self-audits are powerful tools that may assist your district to analyze and modify your policies and procedures to minimize school legal liability and prepare your schools to effectively defend suits when they do arise.</p>		
Name		Date
Title		
School/ School District		
Address		
City, State, Zip		
Description		Price
<input type="checkbox"/>	<p>2006 Model Wellness Policy Checklist</p> <p>Schools play a critical role in promoting student health and should be committed to creating a school culture that promotes and protects children’s health. This checklist will help your district meet the challenges in providing the programs and policies necessary for a healthy student body.</p>	Non-Members \$450
<input type="checkbox"/>	<p>E-Discovery Part I & II Self-Audit Checklists</p> <p>One of the major challenges districts face in litigation is effectively collecting, preparing and ultimately providing electronic data in response to litigation discovery requests. Given the vast amounts of data that districts collect over time, responding to requests for such information can be daunting. This checklist will aid your school in preparing data prior to litigation and adequately providing such material once litigation commences.</p>	Non-Members \$450
<input type="checkbox"/>	<p>McKinney-Vento Act Self-Audit Checklist</p> <p>Homelessness is a problem and educating homeless children as required by the federal government presents many challenges to schools. This self-audit checklist will assist your school in complying with federal law regarding the educational needs and social services of homeless children in your district.</p>	Non-Members \$450
<input type="checkbox"/>	<p>English Language Learners Self-Audit Checklist</p> <p>Increasingly, non-English speaking students are being enrolled in public schools. These students present additional challenges that schools must face to ensure compliance with federal law. This self-audit guide is intended for use by school districts to examine if their district has procedures and programs addressing the needs of English Language Learners in place to demonstrate compliance and accountability to federal and state regulators.</p>	Non-Members \$450
<input type="checkbox"/>	<p>Avoiding Sexual Harassment and Retaliation Compensation Claims Self-Audit Checklist</p> <p>Hostile Work Environment Sexual Harassment: A dangerous claim that can cost your district significant time, liability and money. This checklist will help your district understand the elements of a hostile work environment so that your district can educate its staff and district avoid claims.</p>	Non-Members \$450

<input type="checkbox"/>	<p>Addressing Bullying and Harassment: A District Self-Audit Checklist</p> <p>Is your school district prepared for dealing with the bullies in your schools? With bullying (including cyber bullying) incidents on the rise, school districts are becoming increasingly liable for these incidents. SLRMA's Anti-Bullying and Anti-Harassment Checklist can help prevent your school from becoming a victim of bullies.</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>Fair Labor Standards Act: 2011 Update Self-Audit Checklist Update for School District Employers</p> <p>As one of SLRMA's most popular checklists, this self-audit guide will help your school analyze its payroll procedures and guidelines to ensure compliance with the Fair Labor Standards Act.</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>Avoiding FLSA Pay Violations: Self-Audit Checklist for Substitute Teachers Compensation</p> <p>This self-audit form is intended for use by school district employers to assist in determining the exempt or non-exempt status of substitute teachers under the federal Fair Labor Standards Act ("FLSA").</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>Avoiding Discrimination Claims When Using Criminal History in Employment Decisions: Self-Audit Checklist</p> <p>With the Equal Employment Opportunity Commission's new guidelines for employers on the use of arrest and conviction records to make hiring decisions, schools need to be careful to avoid violating federal anti-discrimination laws. This checklist may assist your district avoid such violations.</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>School Compliance with Title IX For Athletic Programs: A Self-Audit Checklist</p> <p>Title IX prohibits discrimination on the basis of sex in "interscholastic," "club," or "intramural" athletics, and applies to districts that receive federal funds. This self-audit checklist allows a district to examine and ensure its policies and procedures comply with Title IX as applied to formal sports programs.</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>Avoiding Discrimination Claims When Using Criminal History in Employment Decisions: Self-Audit Checklist</p> <p>Title VII of the Civil Rights Act of 1964 (42 U.S.C. §2000, et seq.) prohibits discrimination based on race, color, religion, sex, or national origin. A school's otherwise neutral policy or practice in using criminal background checks may result in disproportionately more Title VII-protected groups being refused employment simply based on their criminal background. This Checklist provides your school with the means to evaluate its current practices and educate your districts on potential pitfalls in the use of criminal background when make employment decisions.</p>	<p>Non-Members \$450</p>
<input type="checkbox"/>	<p>Disciplining Students with Disabilities: Self-Audit Checklist and Best Practices on The Use of Restraint and Seclusion</p> <p>The U.S. Government Accounting office estimated that over 200 students have died as a result of school based seclusion and restraints between 1999 and 2009. As a consequence, school districts can face significant liability. To assist your district in avoiding such liability, download SLRMA's Disciplining Students with Disabilities Self-Audit Checklist/Best Practices On the Use of Restraint and Seclusion right now and review your district's procedures.</p>	<p>Non-Members \$1000</p>
<input type="checkbox"/>	<p>Fair Labor Standards Act: Self-Audit Checklist For School District Employers, 2013 Update</p> <p>Since January 2013, the U.S. Department of Labor has collected over \$3.6 million in back wages and penalties from employers who failed to track overtime, improperly classified non-exempt employees and failed to maintain the appropriate paperwork. The Department of Labor's time spent investigating and securing these awards has increased by over 56%. Use SLRMA's FLSA Self-Audit Checklist to help your school avoid becoming a target for such investigations.</p>	<p>Non-Members \$1000</p>

<input type="checkbox"/>	<p>District Social Media/Electronic Communication Practice and Policy: Self-Audit Checklist and Best Practices Part 1: Student Social Media</p> <p>Today’s students have been raised with the ability to use computers from their birth. As a consequence of the growth of social media sites, the students’ technical sophistication more often than not outpaces their maturity and ability to use such tools responsibly. Students’ personal use of social media has already begun to impact schools, through cyber-bullying, threats of violence, disrespect of teachers and administrators, which have resulted in suspensions but also has resulted in lawsuits for the school’s response to students’ use of social media. Use this checklist to help craft a policy that works both for the student and the district.</p>	<p>Non-Members \$1000</p>
<input type="checkbox"/>	<p>District Social Media/Electronic Communication Practice and Policy: Self-Audit Checklist and Best Practices Part 2: Teacher and Administrator Social Media</p> <p>The social media landscape creates ample opportunity for schools to incur liability for their own actions as well as the actions of their teachers. How is your school managing your employees and administrators use of public and personal social media? In this checklist, SLRMA provides your district the tools manage your district’s use of social media and help prevent liability when you need it most, before it starts.</p>	<p>Non-Members \$1000</p>
<input type="checkbox"/>	<p>School District Use of Cloud Computing Services: Self-Audit Checklist and Best Practices</p> <p>Just recently, the U.S. Department of Education sent out a white paper on the use of cloud computing services and the federal law requiring schools to protect student information. Schools are facing numerous and varied claims that result from an improper use of cloud computing. Moreover, the U.S. Department of Education is auditing various schools to determine whether schools are adequately protecting their students’ data. SLRMA provides your district the tools manage your district’s use of cloud computing and help prevent liability when you need it most, before it starts.</p>	<p>Non-Members \$1000</p>
<input type="checkbox"/>	<p>District Transgender and Gender Non-conforming Student Self-Audit Checklist and Best Practices</p> <p>Does your School have policies and procedures in place to address the needs of its transgender and gender non-conforming students? Recently the Main Supreme Court has found a school violated a transgender student’s rights when it prohibited her from using the girl’s washroom. Use this checklist to help craft a policy that works both for the student and the district.</p>	<p>Non-Members \$1000</p>
Total		<p>\$</p>

PAYMENT: Please enclose a check payable to: “The School Leaders Risk Management Association (SLRMA)”

X Signature

Date

These checklists are free to SLRMA Members. To become a member download the member application at:
www.slrma.org/about-us.html